

# TRABUCO HILLS HIGH SCHOOL INSTRUMENTAL MUSIC PROGRAM

Brad Pollock  
Director of Instrumental Music

27501 Mustang Run  
Mission Viejo, CA 92691

(949) 768-1934  
<http://thhsmusic.com>

## 2020-2021

# TRABUCO HILLS HIGH SCHOOL

# THUNDERING MUSTANGS

# MARCHING UNIT

# LEADERSHIP APPLICATION

Thundering Mustangs Marching Unit \* Color Guard \* Percussion Ensemble \* Jazz Ensembles  
Symphony Orchestra \* Electric Strings \* Wind Ensemble \* Symphonic Band \* Pep Band

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## OVERVIEW

Leadership positions are open to any current member of the Trabuco Hills High School Instrumental Music Program. This leadership application packet will provides details on the qualities and characteristics that the music program directors and staff identify as key traits in a good leader. Additionally, it outlines the process, steps and requirements for all prospective candidates to apply for any of the available positions. This positions available are for the 2020 Trabuco Hills High School Thundering Mustangs Marching Unit.

*“You can’t lead others until you lead yourself”*

*“It’s not what you can do; it’s what you will do that makes you a leader”*

*“What you give is what you get”*

*“Getting others to do things because they want to, not because they have to”*

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### TIMELINE

- 2020-2021 Leadership Application Available – Monday, April 13, 2020
- 2020-2021 Leadership Application Due – Friday, May 08, 2020
- 2020-2021 Leadership Application Staff Review – Monday, May 11, 2020 – Friday, May 15, 2020
- 2020-2021 Leadership Candidate Interviews – Monday, May 18, 2020 – Friday, May 22, 2020
- 2020-2021 Leadership Announcements – Wednesday, May 27, 2020 at Awards Banquet

### LEADERSHIP QUALITIES

- Passion for the Trabuco Hills High School Instrumental Music Program
- Punctual attendance at ALL rehearsals and performances
- Attentiveness during rehearsals and performances
- Be able to play all music and march drill at high levels
- Must be able to ask enlightening questions
- Outgoing personality and leadership demeanor
- Eagerness to learn how to become a better leader, musician and performer
- Ability to differentiate and turn on/off relationships with peers
- Understanding that leadership is service-oriented for the betterment of the program
- Requires extra time and effort in support of the staff and boosters throughout the year
- Confidence to speak up and address difficult situations
- Communicates with the Directors, Staff and members of his/her section
- Maintains a good reputation with and respect of the Directors, Staff and peers
- Interest in teaching music
- Remain in good academic standing

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### REQUIREMENTS

The leadership application packet for all candidates must include all of the following:

- I. Completed Application Form
- II. Resume
- III. Letters of Recommendation (2)
  - a. Letters can be included in the candidate's packet OR the recommender can send directly to the staff on the candidate's behalf
- IV. Essay Question Responses
- V. Personal Evaluation
- VI. Conduct in 4/4, 3/4 and 2/4 time at 80bpm, 120 bpm and 180 bpm
  - a. Only required for Drum Majors, Brass Captain and Woodwind Captain
  - b. Not required for Percussion Captains, Color Guard Captains or Section Leaders
- VII. Interview (will be scheduled)

Here are more details for each of the requirements above:

- **Application**
  - ✓ Packets due on Friday, May 08, 2020 by 3:00pm (No late materials will be accepted)
  - ✓ Three (3) copies of the entire application packet must submitted
- **Resume**
  - ✓ The resume must be one page and reflect skills required for the position
  - ✓ Develop a professional look to the paper and use proper editing and grammar
- **Letters of Recommendation (2)**
  - ✓ One letter must be written by a peer and describe why you are qualified
  - ✓ One letter must be written by someone over 25 years old that is not related
  - ✓ Each letter is not to exceed one page length
- **Interview**
  - ✓ Participate in an interview conducted by the Directors and Staff
  - ✓ Be prepared to field questions about anything pertaining to the position
  - ✓ Dress professional for interview for class

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### REQUIREMENTS

*(continued)*

➤ **Essay**

- ✓ Topic: "Define I"
  - Please write an essay of any length that adequately covers this topic
  - Grammar and punctuation will be taken into consideration
  
- ✓ Answer each of the following questions in 50 words or less
  1. Outline your scholastic goals. Where do you see yourself in 10 years?
  2. List your most significant accomplishments or contributions to THHS this year
  3. Have you successfully performed any new tasks or additional duties outside the scope of your regular responsibilities? If so, please elaborate.
  4. What elements of this position will you find most difficult, easiest?
  5. What elements of this position interest you the most?
  6. If selected, how will you make improvements to this position?
  7. In what areas of this position do you feel you need additional support, structure or direction from the staff?
  8. If selected, what have you learned from this year's leaders that you will use?
  9. If selected, what are you most excited about, nervous about?
  10. Who else would you recommend for this position and why?
  11. What was your biggest fear coming into THHS? How did you overcome it?
  12. How could you make this transition to THHS easier for our incoming freshmen?
  13. What is your most memorable experience in music?
  14. Describe what you enjoy most and least about the ensemble you participate in.
  15. How do leaders attract followers?
  16. Additional comments about your position or THHS Music in general.

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## APPLICATION FORM

*Page 1*

*Please print clearly:*

<b>First Name:</b>	<b>Last Name:</b>
<b>Grade:</b>	<b>Instrument(s):</b>
<b>Cell Phone:</b>	<b>Email Address:</b>

*Please indicate which position(s) that you are applying for:*

### **Thundering Mustangs Marching Unit (Fall 2020)**

- |                          |                     |                          |                           |
|--------------------------|---------------------|--------------------------|---------------------------|
| <input type="checkbox"/> | Drum Major          | <input type="checkbox"/> | Flute Section Leader      |
| <input type="checkbox"/> | Percussion Captain  | <input type="checkbox"/> | Clarinet Section Leader   |
| <input type="checkbox"/> | Color Guard Captain | <input type="checkbox"/> | Saxophone Section Leader  |
| <input type="checkbox"/> | Brass Captain       | <input type="checkbox"/> | Trumpet Section Leader    |
| <input type="checkbox"/> | Woodwind Captain    | <input type="checkbox"/> | Mellophone Section Leader |
|                          |                     | <input type="checkbox"/> | Baritone Section Leader   |
|                          |                     | <input type="checkbox"/> | Sousaphone Section Leader |

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## PERSONAL EVALUATION

*Page 2*

Using a scale of 1 to 5, please rate yourself in the following areas:

*5 - Strongly Agree / 4 - Agree / 3 - Neutral / 2 - Disagree / 1 - Strongly disagree*

### **Position Knowledge**

Understands duties and responsibilities  
Has necessary position knowledge

**Rate**


Understands & adheres to THHS values

**Rate**


### **Communication**

Communicates well with peers and staff  
Exhibits an open mind when listening to opinions


Shares information and ideas with others  
Has good listening skills


### **Accountability**

Meets commitments  
Works independently  
Accepts accountability  
Handles change


Sets personal standard  
Stays focused under pressure  
Meets attendance/punctuality requirements


### **Interpersonal Skills**

Has good listening skills  
Builds strong relationships  
Is flexible/open minded


Negotiates effectively  
Solicits performance feedback  
Handles constructive criticism


### **Innovation**

Generates new ideas  
Challenges the status quo  
Takes risks, supports change


Encourages innovation  
Solves problems creatively


### **Initiative / Drive**

Tackles problems  
Takes independent action  
Seeks out new responsibilities


Acts on opportunities  
Generates new ideas


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Page 3

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#### **Planning**

Develops realistic plans  
Sets goals, aligns plans with THHS goals  
Manages resources

  
  

Creates contingency plans  
Coordinates / cooperates with others

  

#### **Problem Solving**

Anticipates and prevents problems  
Overcomes obstacles

  

Generates alternative solutions  
Helps solve team problems

  

#### **Productivity**

Manages a fair workload  
Volunteers for additional work  
Prioritizes tasks

  
  

Develops good work procedures  
Manages time well

  

#### **Quality**

Is attentive to detail and accuracy  
Is committed to excellence  
Looks for improvements continuously

  
  

Monitors quality levels  
Finds root cause of quality problems  
Owns/acts on quality problems

  
  

#### **Teamwork**

Works well in groups  
Helps resolve conflict  
Facilitates meetings

  
  

Works well with other groups  
Is flexible and open minded  
Focuses team on strategies and goals