



TRABUCO HILLS HIGH SCHOOL INSTRUMENTAL MUSIC PROGRAM



July 13, 2024

Dear Instrumental Music Students and Families:

Greetings! I hope you are having a great summer thus far. If you are new to the Trabuco Hills High School (THHS) Instrumental Music Program, I would like to express my warmest welcome to you to our music programs family. If you are a returning member, I welcome you back to the program as I believe you found our music program to be rewarding to you. Thank you to both.

In the past few years, the THHS Instrumental Music Program has enjoyed some solid successes, won numerous awards and has performed at some of the great venues in our local area such as, Segerstrom Performance Arts Center, Toyota Center, and The Bren Center. I am excited that you are interested in joining our winning THHS team where we pride ourselves in building a great tradition of creating great musicians and performers while instilling solid work ethics and character in our students. You will quickly learn that a key part of any successful program is the enormous support it receives. Our support comes from the Saddleback Valley Unified School District, school faculty, band directors and coaches, and most of all, through the strong participation of the students, parents, and family members. I highly encourage you all to get involved wherever and whenever possible, so collectively, we can make this program as successful as possible. We cannot do this without you.

Included with this message is the Welcome Packet List, where you will find the details on the key information and documents that need to be filled out and returned to the music program by the specific due dates. Please be sure to print the checklist to help ensure you have completed all the relevant documents and steps to become a member of our team. Please bring the completed documents with you to your first day of camp (see [Summer Camp Information](#) in the packet). For your convenience, the boosters will hold open registration each morning before each camp day to help complete the required documents and to answer any questions you may have.

Lastly, it is important that we all stay in touch and in tune with the latest music program events and activities. Please visit our THHS Instrumental Music Program website at <https://thhsmusic.com> to learn more about the latest activities, such as dates for rehearsals, camps, and performances throughout the year. You may also follow our music program on social media platforms, specifically Facebook and Instagram – see more details in the Welcome Packet.

If you have any other questions, please feel free to reach out to our Co-Presidents, Darrell & Brenda Gene, at THHSmusicboosterspresident@gmail.com, or to any of your booster board members listed in the Boosters section of the music program website mentioned above.

I am excited to welcome you to the THHS Instrumental Music Program. The boosters and I look forward to meeting you and working with you in the coming months! Together, let's make our music program a success!

Sincerely,

Mr. Brad Pollock
Director of Instrumental Music
Trabuco Hills High School
Bradley.Pollock@svusd.org



TRABUCO HILLS HIGH SCHOOL INSTRUMENTAL MUSIC PROGRAM



WELCOME PACKET LIST

Dear Instrumental Music Students and Families:

Welcome to another exciting year of the Trabuco Hills High School (THHS) Instrumental Music Program! Listed below are the key music program participation information and forms to be reviewed, completed and returned to the music program for the 2024-2025 school year.

1. [Student Information Form](#) – Please complete this form online, so we can maintain a master roster for the Trabuco Hills High School Instrumental Music Program.
2. [Pre-Participation Physical Examination Form](#) and online [Athletic Clearance](#) – All members of the Thundering Mustangs Marching Unit (band/drumline/guard) are required to complete the physical examination screening and submit the information online through the AthleticClearance.com website prior to the first day of Rookie Band Camp and Band Camp. See [Flyer](#) for further instructions. *Note, this is a two-step process (i.e., visit a physician for the evaluation and submit results online), so we recommend that you address this item as quickly as possible.* The Orchestra, Jazz Ensemble and Symphonic Band only students are not required to complete the form.
3. [SVUSD Athletic Information Form](#) – This is the school district's emergency contact form (MANDATORY).
4. [Equipment Usage Form](#) – This is a contract between the school and the student when an instrument is loaned to a student. THHS provides large instruments, percussion equipment, guard equipment, and smaller instruments on a limited basis. All other items, such as valve oil, slide grease, reeds, mouthpieces, etc. are the responsibility of the students to gather and have available.
5. [Summer Camp Information](#) – This document provides details of Rookie Band Camp, Band Camp, and Orchestra Camp dates. These summer camps are required for all members of the Marching Unit and Orchestra Ensemble.
6. [Bingo Fundraiser](#) – To remain competitive and be a successful program, some additional fundraising is necessary to supplement the amounts allocated by the school district. Bingo is a major fundraising activity, and we would like to continue raising the importance of this fundraiser for the THHS music programs. The funds raised through Bingo help to defray costs for all ensembles including String Orchestra, Jazz Ensemble, Symphonic Band, Percussion Ensemble, Color Guard and the Thundering Mustangs Marching Unit. This fundraiser is not only vital to the financial health of the music boosters, but also to the quality of the music education and experience for each student. We kindly request for your support by having parents within the music program work at least one Bingo shift per month. Bingo takes place every Thursday evening year-round. Set up, concession, game sales, and clean up are just a few ways that you support at Bingo. [SignUp](#) can be found on the <https://thhsmusic.com>.
7. [Program Costs & Ensemble Contributions](#) – This is an overall summary of the cost per member to participate in the different ensembles. Further details of the costs for each ensemble with and without fundraising can be found on Exhibit A.
8. [Schedule of Ensemble Contribution & Costs](#) – A summary and form of the costs to be a member per ensembles within the Trabuco Hills High School Instrumental Music Program.
9. [First Day of Camp Checklist](#) - a list of items students must have when they show up to camp.
10. [Spiritwear and Concert Attire](#) – Students from all ensembles are required to wear blue THHS Instrumental Music Program polo shirts at all events when not in uniform. The polo shirts cost \$30 each. All spiritwear can be ordered online through a local vendor called "Designs That Fit." NOTE: The first football game at which the Marching Unit will be performing is on **Fri, Sep 13, 2024**, where blue polo shirts will be mandatory.



TRABUCO HILLS HIGH SCHOOL INSTRUMENTAL MUSIC PROGRAM



11. [Exhibit A - Ensemble Costs & Parent Contributions](#)
12. [Exhibit B - Marching Band Uniform Fitting Dates Flyer](#)
13. [Exhibit C - Thundering Mustangs Marching Unit Picture Day Flyer](#)
14. [Exhibit D - First Parent Meeting Flyer](#)
15. [Exhibit E - Color Guard Summer Rehearsal and Camp Flyer](#)
16. [Exhibit F - Orchestra & Symphonic Band Concert Attire](#)

For updates and important information, we strongly recommend you do the following:

- Bookmark <https://thhsmusic.com> and check the site regularly
- Review the Music Handbook found in the Boosters Information section of the website
- Follow us on social media: Facebook (#181587690977), Twitter (@thhsmusic) and Instagram (trabuco_hills_music)

If you have any questions, please do not hesitate to contact either Darrell, Brenda or any of the Boosters leaders (visit website to get a list of the booster leaders). Please know that parent and family involvement is paramount to the success of this program, so please get involved in as many opportunities as you can. By working together with other parents, we know you will make many great friends, have a lot of fun doing it and surely, the students will appreciate your involvement. We look forward to working with each of you!

Sincerely,

Darrell and Brenda Gene
Co-Presidents
THHS Music Boosters
thhsmusicboosterspresident@gmail.com

Mr. Brad Pollock
Director of Instrumental Music
Trabuco Hills High School
Bradley.Pollock@svusd.org



**TRABUCO HILLS HIGH SCHOOL
INSTRUMENTAL MUSIC PROGRAM**



[2024-2025 STUDENT INFORMATION FORM](#)

Click on the link to the form.

All Members (returning or new)

Please complete this form prior to attending the first day of
Rookie Band Camp, Band Camp, Color Guard, or Orchestra Camp

SVUSD ATHLETIC INFORMATION FORM

A. EMERGENCY DATA

| | | | |
|--------------------------|---|--------------------|---------------|
| Student's Last Name | Legal First Name | "Nickname" | Current Grade |
| ____/____/____ | _____ | _____ | _____ |
| Student's Birth Date | Student's Age as of September 1 st | Home Telephone No. | |
| Student's Street Address | City | Zip | |

****HEALTH ALERT OR RESTRICTION**** Be specific if none write "NONE": _____

CIRCLE WHOM STUDENT LIVES WITH: Both Parents / Mother / Father / Legal Guardian / Specify Other _____

| | | | | |
|--------------------|------------|--------------------|-------------------------|--------|
| Father's Last Name | First Name | Work Telephone No. | Home/Cell Telephone No. | E-Mail |
|--------------------|------------|--------------------|-------------------------|--------|

| | | | | |
|--------------------|------------|--------------------|-------------------------|--------|
| Mother's Last Name | First Name | Work Telephone No. | Home/Cell Telephone No. | E-Mail |
|--------------------|------------|--------------------|-------------------------|--------|

| | | |
|--|--------------------|-------------------------|
| Person To Be Called if Neither Parent Is Available | Work Telephone No. | Home/Cell Telephone No. |
|--|--------------------|-------------------------|

B. INSURANCE VERIFICATION – CHECK APPROPRIATE LINE (1 or 2); COMPLETE ALL INFORMATION

(1) _____ I certify that my son/daughter/ward is insured for at least \$1,500 insurance protection for medical and hospital expenses resulting from accidental bodily injury while participating in, or practicing, interscholastic athletics, or while being transported to and from such events. I further assure that the insurance policy or policies I hereby verify will remain current and in force during the time the above named student performs any function within the scope of Education Code Sections 32220-24 and 35330-31 during the current school year. **If any changes occur in coverage, I understand it is my responsibility to notify the school immediately.**

| | |
|---|---------------|
| Insurance Company HMO / PPO (please circle) | Policy Number |
|---|---------------|

(2) _____ I have purchased private supplemental student Insurance coverage as contracted through the District Office. The High School Administration Office has insurance applications and details of coverage plans offered.

| | | |
|--------------------------|---------------------|----------------|
| Date Form Received _____ | Time Received _____ | Verified _____ |
|--------------------------|---------------------|----------------|

C. PARENT/GUARDIAN CONSENT AND AUTHORIZATION: STUDENT AGREEMENT:

I understand that sports/activities (especially contact sports) are potentially dangerous and could lead to serious injury, paralysis or death. I understand that a medical doctor will not be in attendance at practices or games. Knowing these facts, I give my consent for my son/daughter to participate in athletics and to travel with a representative of the school on team trips. In case my son/daughter is injured, I hereby authorize emergency medical treatment.

Under penalty or perjury, the undersigned resident of California hereby state and accept full responsibility for:

1. That emergency data is correct and current.
2. That insurance coverage verification is understood, correct and checked appropriately.
3. That the full content of SVUSD Athletic Code has been read is understood and all terms of this code are agreed to by student and parent/guardian (available on the website or upon request).
4. That the Parental/Guardian Agreement has been read, is agreed to and approved.
5. That parental/guardian consent and authorization for said student to participate in athletics is given.
6. That I am the parent/guardian or other person having legal custody of this minor student.

| | | | |
|---------------------------|------|-------------------|------|
| Parent/Guardian Signature | Date | Student Signature | Date |
|---------------------------|------|-------------------|------|

OFFICE USE ONLY!!!

FALL: BCC GCC FB GGLF GTEN GVB BWP PS
 WINTER: BBB GBB BSO GSO GWP WR
 SPRING: BAS BGLF BLAC GLAC SFT BSW GSW BTEN BTR GTR BVB



**TRABUCO HILLS HIGH SCHOOL
INSTRUMENTAL MUSIC PROGRAM**



EQUIPMENT USAGE FORM

Trabuco Hills High School (THHS) Instrumental Music Program provides large instruments, percussion equipment, guard equipment, and smaller instruments on a limited basis. This contract is given to a student at the time an instrument is issued. All students must provide their own valve oil, slide grease, cork grease, reeds, mouthpiece, etc.

Student Name: _____ Instrument: _____ Brand: _____

Serial Number: _____ Estimated Value \$: _____

Accessories (check all that apply):

| | | |
|----------------------|--------------------|------------------|
| _____ Case | _____ Neck Strap | _____ Mouthpiece |
| _____ Lyre | _____ Flip Folder | _____ Ligature |
| _____ Mouthpiece Cap | _____ Cleaning Rod | _____ Mute |

The instrument is loaned to the student for a period extending from ___ / ___ / ___ to ___ / ___ / ___.

WE ACKNOWLEDGE RECEIPT OF THE ABOVE INSTRUMENT & ACCESSORIES AND AGREE TO THE FOLLOWING:

1. To be personally responsible for the safe keeping of this instrument and return it in the condition it was issued.
2. Immediately return the instrument to the school upon request of the director or principal.
3. To always maintain the instrument in good condition including having it repaired as deemed necessary and as requested by the director. Any repairs that are to be paid by the school must be handled by the director.
4. To have the instrument assessed by the director at the end of the contract period and pay a fair assessment for all damages in excess of normal wear and tear.
5. Due to the limited number of instruments/equipment owned by the school, my use of the instrument/equipment may be precluding another student from using it. I agree to be a positive contributor to the program by practicing and maintaining proper demeanor.
6. To use the instrument in the best of my ability for serious study including regular attendance at all organizational rehearsals and performances, regular home practice, additional instruction, and when study is possible.
7. If an instrument is lost, stolen, severely damaged while loaned to me, I am responsible for reporting the incident, turning in a police report and paying for the replacement cost.
8. The usage fee (\$50) is a non-refundable contribution per semester for all school instrument and/or equipment. See Schedule of Ensemble Contribution & Costs.

Parent / Guardian Signature

Student Name

Street Address

City, State & Zip Code

Student Cell Phone

Student Email address

Before any instrument is released to a student, this form must be signed and returned to the Music program. The \$50 non-refundable contribution per semester must be paid to THHS Music Boosters. This form will be kept on file until the equipment is returned.



TRABUCO HILLS HIGH SCHOOL INSTRUMENTAL MUSIC PROGRAM



SUMMER CAMP INFORMATION Rookie Band Camp / Band Camp / Color Guard Camp / Orchestra Camp

THUNDERING MUSTANGS MARCHING BAND

2024 Rookie Band Camp:

Dates/Times: Mon, Jul 29, 2024 and Tue, Jul 30, 2024 from 9:00 AM until 1:00 PM

Location: Trabuco Hills High School Music Room

This is a **MANDATORY** camp for ALL incoming freshmen members, and ALL new members to battery, color guard, and marching band, regardless of class grade. For the entire day, the section leaders and the visual instructors will teach the members the fundamentals of our marching style. There will be no playing on these days, so you do not need to bring your instruments.

2024 Band Camp:

Dates/Times: Wed, Jul 31, 2024 through Tue, Aug 13, 2024 from 8:00 AM until 5:00 PM

Location: Trabuco Hills High School Music Room

This is a **MANDATORY** camp for ALL members of the marching unit. It is vital that everyone attends every day of the camp. The typical schedule will be music rehearsals in the morning and marching rehearsals in the afternoon (*subject to change*).

We recommend the students bring the following items to the Rookie Band Camp and Band Camp:

- Complete [Pre-Participation Physical Examination Form](#) and online [Athletic Clearance](#)
- All completed forms and paperwork as listed on Welcome Packet List
- Equipment (i.e., instrument, flag, rifle, saber, drumsticks, etc.) in good playing condition
- Music sheets, a 3-ring binder to hold all your music sheets and 2 pencils to take notes
- Water, half gallon or a gallon recommended
- A hat or visor, sunglasses, pair of gloves, and a large beach towel
- Comfortable workout clothes and running shoes
- Deodorant, personal hygiene items, and medical inhaler
- Sunblock and lip balm – SPF 30 or higher recommended
- A "dot book" ^A - section leaders will provide at day 1 of camp for a small fee (bulk purchase)
- A lunch or money for lunch
- A good, positive and open attitude

COLOR GUARD CAMP

2024 Color Guard Camp:

Dates/Times: Mon, Jul 15, through Tues, Jul 16, 2024 from 3:00 PM until 5:00 PM and Wed, July 17, 2024 from 5:00 PM until 8:00 PM

Location: Trabuco Hills High School Auxiliary Gymnasium

We recommend the students bring the following items to Color Guard Camp:

- Gloves - Order via online [Peacock's Marching World](#) or [Amazon](#) (Ever-Dri Performance Gloves by DSI in tan)
- Knee Pads - Athletic volleyball type
- Water, half gallon or a gallon recommended
- Sunblock and lip bum – SPF 30 or higher recommended
- A hat or visor, and sunglasses
- A "dot book" ^A - section leaders will provide at day 1 of camp for a small fee (bulk purchase)
- Pen or pencil and a notepad
- Black & white electrical tape (for rifles only)



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SUMMER CAMP INFORMATION Rookie Band Camp / Band Camp / Color Guard Camp / Orchestra Camp

- Extra hair ties, Bobby pins and/or hair clips
- Yoga mat or a large beach towel
- Tissue, Band-Aids, deodorant, personal hygiene items, and medical inhaler

ORCHESTRA ENSEMBLE

2024 Orchestra Camp:

Dates/Times: Mon, Jul 29, 2024 until Thu, Aug 01, 2024 from 10:00 AM until 12:00 PM and Fri, Aug 02, 2024 from 2:00 PM until 4:00 PM. The camp will end with a 'Teaser Concert' on Fri, Aug 02, 2024 at 4:30 PM in the Trabuco Hills High School Theatre and a Pizza Party at 5:00 PM. The pizza party at the end of the orchestra camp is also a social meet and greet for string families.

Location: Trabuco Hills High School Music Room

This is a **MANDATORY** camp for all members of the 2024-2025 THHS Strings. The chair seatings will be completed by end of this camp, so you will not want to miss out on this opportunity to play with your peers.

We recommend the students bring the following items to Orchestra Camp:

- All completed forms and paperwork as listed on Welcome Packet List
- Equipment (instrument) in good playing condition
- Music sheets, a 3-ring binder to hold all your music sheets and 2 pencils to take notes

If you have any questions or concerns, please feel free to contact any booster board members listed in the Boosters section of the website at <https://thhsmusic.com>.

Sincerely,

Darrell and Brenda Gene
Co-Presidents
THHS Music Boosters
thhsmusicboosterspresident@gmail.com

Mr. Brad Pollock
Director of Instrumental Music
Trabuco Hills High School
Bradley.Pollock@svusd.org

^A Also known as a drill book, a small notebook used by marching unit to help learn formations on the field.



TRABUCO HILLS HIGH SCHOOL INSTRUMENTAL MUSIC PROGRAM



BINGO FUNDRAISER

OVERVIEW

On an annual basis, the Saddleback Valley Unified School District (SVUSD) allocates funding provided by the state for co-curricular activities to all schools in our district, including Trabuco Hills High School (THHS). THHS faculty then allocates these funds from the district amongst the various co-curricular activities at the school, such as athletics and sports, academic clubs, performing arts, visual arts, hobby clubs, leadership and service clubs, and many other programs. Due to the increasing competition for these same funds, the amount allocated to the Instrumental Music program is often a very limited amount. Many of the important and impactful activities that are needed to help shape our band students and to give the students a robust music experience are often not fully covered by the allocated funds. Furthermore, the costs of festivals, concerts, competitions, performance events, transportation to/from events, experienced coaches, family potlucks, year-end awards dinner and so many other activities are often at-risk of being cut due to the limited funds.

To help cover costs, the THHS Instrumental Music Program has needed to raise funds through requests for donations, selling program advertisements to local businesses, and sponsoring various fundraising activities. The music program Ways and Means Committee has a list of all fundraising activities the music program has used to help raise funds. One of the largest and most important fundraisers is/has been the Bingo Fundraiser. Due to the size of the activities for this fundraiser alone, it warrants a dedicated Booster VP. As a percent of total dollars brought in, the Bingo Fundraiser is at the top of the list.

Fun Facts about Bingo at THHS:

- 2024-2025 season will be our 14th Anniversary with the Bingo fundraising.
- Bingo is exclusive to the Instrumental Music program; all profits support the music program.
- Funds from Bingo support ALL ensembles, including the Marching Unit, Orchestra, Symphonic Band, Jazz Ensemble, Winter Guard, and Winter Drumline.
- Bingo and the other fundraiser activities help lower the Parent Contributions by ~35%.
- Bingo at THHS is one of the most popular bingo halls in Orange County! Reference: Yelp: Bingo Halls (2024).
- This is serious BINGO! Payouts range from \$250 - \$1,199.
- More than 75 regular players show up every Thursday.

Bingo Location: Trabuco Hills High School Multi-purpose Room

Dates: Thursday evenings year-round

Times: Set-up begins at 3:30 PM. Bingo play begins at 6:00 PM until 9:00 PM. Clean-up 9:00 PM to 10:00 PM.

Your involvement and support of Bingo means a lot to our students and music program:

The Instrumental Music Program kindly requests that each ensemble member's parents and friends help support this great fundraiser on Thursday evenings. There are three distinct areas and times when support is most needed: during set-up, play time, and clean-up at the end. The set-up phase help entails helping set up the player tables and chairs, the buy-in table, the hospitality stand, the game caller's table, pre-package the games for the evening, and other minor tasks as needed. The play time phase support includes helping with the pull tab tables, sellers walking the room selling the games, maintaining the hospitality stand, and supporting players with various needs they may have. The clean-up phase support includes putting away the tables and chairs, the caller's table, closing the hospitality stand, collecting trash, and tidying up the multi-purpose room. A successful Bingo night usually requires a minimum of 30 members and a lot of teamwork to support the event. Parents can choose to stay the whole evening or arrive to help in a specific area and/or cover a specific shift timeslot.

Keep in mind, this fundraiser is exclusive to the Instrumental Music program and there are many other co-curricular programs at the school who would love to take over the Bingo fundraiser for their own fundraising. Without the Bingo fundraiser, the Instrumental Music Program will have some serious strain on funds and will result in an increase in the risk of losing key events and activities for the students. So, the Instrumental Music



TRABUCO HILLS HIGH SCHOOL INSTRUMENTAL MUSIC PROGRAM



BINGO FUNDRAISER

Program would greatly appreciate your generosity with your time and commitment to keep this fundraiser alive and be a part of our wonderful program.

Other Notes:

- No experience is necessary to support Bingo; just your friendly attitude and willingness to help.
- If you are new to Bingo, have no worries; we will have a list of roles & responsibilities, plus some training to help you get started and get acquainted.
- Ideally, if one parent from all ensembles can work one bingo shift per month, it would greatly reduce the stress on the Bingo VP, managers, and parents that show up every week.
- We also encourage parents to at least try a night of Bingo as players. Any candid feedback on what is working and what is not working would greatly benefit the Bingo experience at THHS.
- You will be moving a lot when helping, so comfortable walking shoes are recommended.

All shifts will be listed on the following [THHS Bingo Sign-Up](#). Each week, a volunteer sign-up sheet will be circulated to all parents in the program. Don't miss out, please sign up and support the Bingo Fundraiser and join the fun. If you have any questions, please contact Rae Fujimoto or any of the Bingo managers.

Thank you,

Mrs. Rae Fujimoto
VP of Bingo
THHS Music Boosters
thsmusicboostersbingo2023@gmail.com

Mr. Brad Pollock
Director of Instrumental Music
Trabuco Hills High School
Bradley.Pollock@svusd.org



TRABUCO HILLS HIGH SCHOOL INSTRUMENTAL MUSIC PROGRAM



PROGRAM COSTS & ENSEMBLE CONTRIBUTIONS

OVERVIEW

The Saddleback Valley Unified School District (SVUSD) is very proud of the extensive co-curricular programs offered at our comprehensive high schools. Through state funding, the school district provides financial support for these programs to cover direct costs, some stipends for the coaches and advisors for each of the programs, general facilities upkeep and maintenance, transportation of students to and from events, small amounts for equipment repairs, etc. However, costs often exceed the limited state allocated funds, thus necessitating the booster club support and requests for contributions from participants.

Participation in the Trabuco Hills High School (THHS) Instrumental Music Boosters Organization is strictly voluntary. No student will be denied the opportunity to participate in a SVUSD co-curricular activity, because of a parent or guardian's inability to participate in fundraising activities, failure to devote time or resources to the booster club, or inability to purchase uniforms, accessories and equipment. Parents or students who do not participate will not be publicly identified.

Highlights of some of the Major Activity Costs (Unfunded):

- | | |
|--|------------------------------------|
| 1. Marching Unit Trip – WBA Championships, Fresno/Clovis <i>3-day, 2-night trip in Fall 2024</i> | Cost TBD* (<i>approx. \$500</i>) |
| 2. Jazz Ensemble Trip (tentative) – Heritage Festival, San Diego <i>2-day, 1-night trip in Spring 2025</i> | Cost TBD* |

ENSEMBLE CONTRIBUTIONS:

After reviewing all funding and proposed spending in 2024-2025, the Instrumental Music program finds the need to reach out to all music program participants for contributions to help supplement the unfunded costs. The contribution amounts are adjusted to ensemble size, planned 2024-2025 activities for all ensembles and, in general, year-over-year cost increases. Below is a quick summary of the proposed contributions costs. See Exhibit A for additional cost details for each ensemble.

2024 - 2025 ENSEMBLE CONTRIBUTIONS

| | | | |
|-------------------------------|----------------------|-----------------------------------|----------------------|
| Marching Band (Fall Semester) | \$800 | Symphonic Band (Full Year) | \$400 ^{A B} |
| Color Guard (Fall Semester) | \$800 ^A | Winter Guard (Spring Semester) | \$700 ^A |
| Orchestra (Full Year) | \$450 ^{A B} | Winter Drumline (Spring Semester) | \$700 ^A |
| Jazz Ensemble (Full Year) | \$400 ^A | | |

^A Does not include uniform/concert attire costs for the semester/year

^B Students who have paid contributions for Marching Band, Color Guard, Winter Guard, or Winter Drumline are exempt from paying Orchestra, and Symphonic Band contributions.

The music program may find it necessary to scale back the program activities if additional funds to augment the program are not raised. We do not want to be in the position to have to scale back any of the programs we find beneficial and educational to the students, so we strongly encourage all parents to contribute to our program's viability and success. These contributions provide opportunities that are not offered at other schools and give our students memories of a lifetime. The contributions may be tax deductible, consult with your tax advisor.

Parent participation and volunteering is highly encouraged. Throughout the school year, parents and students may be asked to participate in various fundraising activities, such as with the Bingo fundraiser, to help provide financial support to the music program.

If you have any questions or concerns, please feel free to contact us at any time!

Sincerely,

Darrell and Brenda Gene
Co-Presidents
THHS Music Boosters
thsmusicboosterspresident@gmail.com

Mr. Brad Pollock
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TRABUCO HILLS HIGH SCHOOL INSTRUMENTAL MUSIC PROGRAM



SCHEDULE OF ENSEMBLE CONTRIBUTIONS & COSTS (2024-2025)

STUDENT NAME: _____ STUDENT GRADE: _____ PARENT NAME: _____

PARENT CELL PHONE NUMBER: _____ PARENT EMAIL ADDRESS: _____

ENSEMBLE – CHECK ALL THAT APPLY:

- Marching Band (Fall) Color Guard (Fall) Orchestra (Full Year) Symphonic Band (Full Year)
 Jazz (Full Year) Winter Guard (Spring) Winter Drumline (Spring)

PAYMENT METHOD: Cash Check Square PayPal

| MARCHING BAND (Fall Semester) | IF PAYING BY | | |
|--|---|--------------------|------------|
| DESCRIPTION | CASH/CHECK COST | SQUARE/PAYPAL COST | LINE TOTAL |
| <input type="checkbox"/> Ensemble Contribution ^A | \$800 | \$824 | |
| <input type="checkbox"/> 1 Polo Shirt Required (2 recommended) | Order via vendor Designs That Fit | | |
| <input type="checkbox"/> 1 Approved Outerwear (letterman's/Macy's/or music jacket) | | | |
| <input type="checkbox"/> Gloves for Brass and Woodwind (3 Pairs) | \$12 | \$13 | |
| <input type="checkbox"/> Gloves for Percussion (1 Pair) | \$4 | \$5 | |
| <input type="checkbox"/> Dinkles (marching shoes) | \$45 | \$47 | |
| <input type="checkbox"/> Uniform Cleaning ^C | \$50 | \$52 | |
| <input type="checkbox"/> Instrument & Equipment Rental ^D | \$50 | \$52 | |
| <input type="checkbox"/> 2024 WBA Championships (Fresno/Clovis) | \$500 approx. | | |
| <input type="checkbox"/> Payment #1 – Due at Band Camp | \$250 | \$258 | |
| <input type="checkbox"/> Payment #2 – Due by 10/01/24 | \$250 | \$258 | |
| SUBTOTAL | | | |
| Contribution Due on or Before Fall Semester | | | |

| COLOR GUARD (Fall Semester) | IF PAYING BY | | |
|--|---|--------------------|------------|
| DESCRIPTION | CASH/CHECK COST | SQUARE/PAYPAL COST | LINE TOTAL |
| <input type="checkbox"/> Ensemble Contribution ^{A, B} | \$800 | \$824 | |
| <input type="checkbox"/> 1 Polo Shirt Required (2 recommended) | Order via vendor Designs That Fit | | |
| <input type="checkbox"/> 1 Approved Outerwear (letterman's/Macy's/or music jacket) | | | |
| <input type="checkbox"/> 1 Warm-up Suit | Order via vendor Peacock's Marching World | | |
| <input type="checkbox"/> 4 Pairs of Tan Gloves | | | |
| <input type="checkbox"/> Black Jazz Shoes | Order via Discount Dance Supply | | |
| <input type="checkbox"/> 2 Nude Body Tights | | | |
| <input type="checkbox"/> Equipment Rental ^D | \$50 | \$52 | |
| <input type="checkbox"/> Fall Uniform | \$175 approx. | | |
| <input type="checkbox"/> Payment #1 – Due at Band Camp | \$100 | \$103 | |
| <input type="checkbox"/> Payment #2 – Due by 09/01/24 | TBD | TBD | |
| <input type="checkbox"/> 2024 WBA Championships (Northern California) | \$500 approx. | | |
| <input type="checkbox"/> Payment #1 – Due at Band Camp | \$250 | \$258 | |
| <input type="checkbox"/> Payment #2 – Due by 10/01/24 | \$250 | \$258 | |
| SUBTOTAL | | | |
| Contribution Due on or Before Fall Semester | | | |



TRABUCO HILLS HIGH SCHOOL INSTRUMENTAL MUSIC PROGRAM



SCHEDULE OF ENSEMBLE CONTRIBUTIONS & COSTS (2024-2025)

| ORCHESTRA (Full Year) | | IF PAYING BY | |
|--|---|--------------------|------------|
| DESCRIPTION | CASH/CHECK COST | SQUARE/PAYPAL COST | LINE TOTAL |
| <input type="checkbox"/> Ensemble Contribution ^A | \$450 | \$464 | |
| <input type="checkbox"/> 1 Polo Shirt Required | Order via vendor Designs That Fit | | |
| <input type="checkbox"/> Concert Dress | Order via vendor Southeastern Apparel | | |
| <input type="checkbox"/> Tuxedo | Order via vendor Friar Tux | | |
| <input type="checkbox"/> Instrument & Equipment Rental Per Semester ^D | \$50 | \$52 | |
| SUBTOTAL | | | |
| Contribution Due on or Before Fall Semester | | | |

| SYMPHONIC BAND (Full Year) | | IF PAYING BY | |
|--|---|--------------------|------------|
| DESCRIPTION | CASH/CHECK COST | SQUARE/PAYPAL COST | LINE TOTAL |
| <input type="checkbox"/> Ensemble Contribution ^A | \$400 | \$412 | |
| <input type="checkbox"/> 1 Polo Shirt Required | Order via vendor Designs That Fit | | |
| <input type="checkbox"/> Concert Dress | Order via vendor Southeastern Apparel | | |
| <input type="checkbox"/> Tuxedo | Order via vendor Friar Tux | | |
| <input type="checkbox"/> Instrument & Equipment Rental Per Semester ^D | \$50 | \$52 | |
| SUBTOTAL | | | |
| Contribution Due on or Before Fall Semester | | | |

| JAZZ ENSEMBLE (Full Year) | | IF PAYING BY | |
|---|---|--------------------|------------|
| DESCRIPTION | CASH/CHECK COST | SQUARE/PAYPAL COST | LINE TOTAL |
| <input type="checkbox"/> Ensemble Contribution | \$400 | \$412 | |
| <input type="checkbox"/> 1 Polo Shirt Required | Order via vendor Designs That Fit | | |
| <input type="checkbox"/> Long Black Dress | Purchase on your own | | |
| <input type="checkbox"/> Black Long Sleeve Button Up Shirt | | | |
| <input type="checkbox"/> Black Suit or Black Sports Jacket with Black Dress Pants | | | |
| <input type="checkbox"/> Black Socks | | | |
| <input type="checkbox"/> Black Shoes | | | |
| <input type="checkbox"/> Tie – Color of Tie TBD | | | |
| <input type="checkbox"/> Instrument & Equipment Rental Per Semester ^D | \$50 | \$52 | |
| SUBTOTAL | | | |
| Contribution Due on or Before Fall Semester | | | |

| WINTER GUARD (Spring Semester) | | IF PAYING BY | |
|--|-----------------|--------------------|------------|
| DESCRIPTION | CASH/CHECK COST | SQUARE/PAYPAL COST | LINE TOTAL |
| <input type="checkbox"/> Ensemble Contribution ^{A, B} | \$700 | \$721 | |
| <input type="checkbox"/> Winter Uniform | \$175 approx. | \$180 approx. | |
| <input type="checkbox"/> Equipment Rental ^D | \$50 | \$52 | |
| SUBTOTAL | | | |
| Contribution Due on or Before Spring Semester | | | |



TRABUCO HILLS HIGH SCHOOL INSTRUMENTAL MUSIC PROGRAM



SCHEDULE OF ENSEMBLE CONTRIBUTIONS & COSTS (2024-2025)

| WINTER DRUMLINE (Spring Semester) | | IF PAYING BY | |
|---|---|--------------------|------------|
| DESCRIPTION | CASH/CHECK COST | SQUARE/PAYPAL COST | LINE TOTAL |
| <input type="checkbox"/> Ensemble Contribution ^A | \$700 | \$721 | |
| <input type="checkbox"/> 1 Polo Shirt Required | Order via vendor Designs That Fit | | |
| <input type="checkbox"/> Winter Uniform | \$175 approx. | \$180 approx. | |
| <input type="checkbox"/> Instrument & Equipment Rental ^D | \$50 | \$52 | |
| SUBTOTAL | | | |
| Contribution Due on or Before Spring Semester | | | |
| FALL 2024 GRAND TOTAL | | | |
| SPRING 2025 GRAND TOTAL | | | |

^A Students who have paid contributions for Marching Band, Color Guard, Winter Guard, or Winter Drumline are exempt from paying Orchestra, and Symphonic Band contributions.

^B Color Guard members have additional costs for required gear and clothing accessories.

^C Uniform cleaning cost is required for all Band and Percussion members of the Marching Unit.

^D Rental cost is required for any student using school-owned instruments (band, percussion, & orchestra) or equipment (guard – sabres only). One rental fee per semester, no matter the number of ensembles enrolled (maximum twice per year).

| PAYMENT METHODS | | |
|---|--|---|
| <p>CHECK Make all checks payable to THHS Music Boosters</p> | <p>SQUARE Contact a Co-Treasurer at treasurerthhsmusic@gmail.com to make arrangements for credit card payments via Square</p> | <p>PAYPAL You must include an additional 3% for all PayPal transactions. Click on PayPal logo at https://thhsmusic.com</p> |

| DELIVERY METHODS | |
|---|--|
| <p>DROP OFF Silver booster box on the wall outside of Mr. Pollock's office in the Music Room or to your respective Ensemble VP</p> | <p>US MAIL THHS Music Boosters PO Box 80395, Rancho Santa Margarita, CA 92688</p> |

| RECEIPT OF PAYMENT (THHS Music Boosters Use Only) |
|---|
|---|

Method of Payment Received: Cash Square PayPal Check _____

Payment Received By: _____ Payment Date Received: _____

Received By Treasurer: _____ Date Received By Treasurer: _____



TRABUCO HILLS HIGH SCHOOL INSTRUMENTAL MUSIC PROGRAM



FIRST DAY OF CAMP CHECKLIST Rookie Band Camp / Band Camp / Color Guard / Orchestra Camp

Online Documents

The following documents need to be completed online:

- Completed [Student Information Form](#)
- Completed [Pre-Participation Physical Examination Form](#) & online [Athletic Clearance](#) (all marching unit)

PDF Documents

The following documents need to be filled out online and printed:

- Completed [SVUSD Athletic Information Form](#)
- Completed [Equipment Usage Form](#)
- Completed [Schedule of Ensemble Contribution & Costs](#)

The following document needs to be printed and used to verify documentation completeness:

- Completed [First Day of Camp Checklist](#)

Payment Method

Submit your payment with your documents.

- Cash
- Check - Payable to **THHS Music Boosters**
- Square - Contact a Co-Treasurer at treasurerthhsmusic@gmail.com to make arrangements
- Paypal – <https://thhsmusic.com> website, you must include an additional 3% for all PayPal transactions.

Additional Items Required

- Equipment (e.g., instrument, flag, rifle, sabre, drumsticks, etc.) in good playing condition
- Music sheets, a 3-ring binder to hold all your music sheets and 2 pencils to take notes
- Water, half gallon or a gallon recommended
- A hat or visor, sunglasses, a pair of gloves, and a large towel
- Comfortable workout clothes and running shoes
- Deodorant, personal hygiene items, and medical inhaler
- Sunblock – SPF 30 or higher recommended
- A "dot book" ^A - section leaders will provide at Day 1 of camp for a small fee (bulk purchase)
- A sack lunch or money for lunch
- A good, positive and open attitude

^A Also known as a drill book, a small notebook used by marching bands to help learn formations on the field.



TRABUCO HILLS HIGH SCHOOL INSTRUMENTAL MUSIC PROGRAM



SPIRITWEAR AND CONCERT ATTIRE

OVERVIEW

When students wear uniforms (or similar attire), they become part of a larger community, connected by a shared identity and purpose. Marching uniforms, closely matched Orchestra and Symphonic attire and having the proper outer and inner wear all help create a sense of shared identity and belonging while also showing the students' care and accountability to make this a stand-out music program. Be proud to be part of the Trabuco Hills High School (THHS) Instrumental Music Program. Please review the list below to ensure your student has all the required Spiritwear and Concert Attire based on their participation in the different ensembles. All students must have Spiritwear and Concert Attire available by **September 13, 2024**. We encourage you not to delay making your purchases as other schools in the area use the same vendors and there could be product stock-out situations if you wait too long. Friar Tux group fitting are required to be done between August 19th - August 31, 2024. Let us all be ready and sharp looking every time!

Reminder to all ensembles: when polo shirts are worn, shirts must be neatly tucked into the pants and belts are required to be worn. Hats and or beanies are not allowed.

Our Spiritwear vendor for THHS Instrumental Music Program is [Designs That Fit](#)

If you have any questions regarding Spiritwear or Concert Attire, please contact the following:

Spiritwear: Designs That Fit

Lei Castulo

lcastulo727@gmail.com, (619) 274-9900

Southeastern Apparel and/or Friar Tux Shop

Marianne Hargrove

mariannehargrove@gmail.com, (714) 310-3159

MARCHING BAND

The Marching Unit will attend THHS football games and competitions. Ensure your student has the following items:

- 2 polo shirts required when not in uniform. Order via vendor [Designs That Fit](#)
- 1 Approved Outerwear (Letterman's/Macy's/THHS music jacket). Order via vendor [Designs That Fit](#)
- 1 pair of clean dinkles (marching shoes) ^A
- 3 pairs of white gloves, required for all new & returning brass and woodwind players ^A
- 1 Pair of white gloves, required for all new & returning percussion players ^A

^A Paid through Ensemble Contributions & Costs. Purchased by the Uniforms Team.

All students are required to have two sets of the following clothing items listed below. Students need to always wear this clothing under their uniforms during games and competitions.

- Light weight, dark colored short sleeve shirts with no visible logos (Qty = 2)
- Light weight, plain white shirts with no visible logos for battery members (Qty = 2)
- Light weight, dark colored compression shorts with no visible logos (Qty = 2)
- Long white socks to match the white uniform pants (Qty = 2)

Dry-cleaning costs: The Uniform Team does an excellent job in making sure our Marching Unit looks their best on the field. We asked that students help keep the uniforms clean and presentable. We also ask that every family from the Marching Unit help supplement the dry-cleaning expense by contributing \$50 to cover the costs for the entire Fall season (see Schedule of Ensemble Contributions for payment details).



TRABUCO HILLS HIGH SCHOOL INSTRUMENTAL MUSIC PROGRAM



SPIRITWEAR AND CONCERT ATTIRE

COLOR GUARD

The Color Guard will attend THHS football games and competitions. Ensure your student has the following items:

- 1 polo shirts required when not in uniform. Order via vendor [Designs That Fit](#)
- 1 Warm-up suit. Order via vendor [Designs That Fit](#)
- 1 Approved Outerwear (Letterman's/Macy's/THHS music jacket). Order via vendor [Designs That Fit](#)
- 4 pairs of Tan gloves. Order via vendor [Peacock's Marching World](#)
- Black jazz shoes with split soles. Order via [Discount Dance Supply](#)
- 2 Nude body tights. Order via [Discount Dance Supply](#)

Further details on [Exhibit E - Color Guard Summer Rehearsal and Camp Flyer](#)

ORCHESTRA & SYMPHONIC BAND

- 1 polo shirt required when not in performance attire, order via vendor [Designs That Fit](#)

Vendor Option #1: [Southeastern Apparel](#)

Select from one of the following dress options:

- [Ostinato Dress](#) ~ \$77
- [Melisma Dress](#) ~ \$75, 3-5 weeks
- [Youth Melisma](#) ~ (petite) - \$75, 3-5 weeks
- Black shoes

Vendor Option #2: Friar Tux Shop

Further details can be found on [Exhibit F – Friar Tux Attire Flyer](#)

- Traditional black tuxedo (unisex): coat, cummerbund, pants, and white pleated shirt
- Black socks
- Black shoes

Note: Friar Tux group fitting are required to be done between August 19th through August 31, 2024.

JAZZ ENSEMBLE

- 1 polo shirt required when not in performance attire, order via vendor [Designs That Fit](#)

Option #1:

- Long black dress
- Black shoes

Option #2:

- Black long sleeve button up shirt
- Black suit or black sports jacket with black dress pants
- Black socks
- Black shoes
- Tie – color of tie TBD



TRABUCO HILLS HIGH SCHOOL INSTRUMENTAL MUSIC PROGRAM



SPIRITWEAR AND CONCERT ATTIRE

WINTER GUARD

- 1 polo shirt required when not in performance attire, order via vendor [Designs That Fit](#)
- 1 Approved Outerwear (Letterman's/Macy's/THHS music jacket). Order via vendor [Designs That Fit](#)

Note: Polo shirt, warm-up suit and approved outerwear purchased for Color Guard (Fall) will be used in Winter Guard.

WINTER DRUMLINE

- 1 polo shirt required when not in performance attire, order via vendor [Designs That Fit](#)

Additional attire and accessories might be required. Details will be provided at a later date by the Winter Drumline VP's.

Thank you for ensuring your student has all required Spiritwear and Concert Attire.

Sincerely,

Darrell and Brenda Gene
Co-Presidents
THHS Music Boosters
thsmusicboosterspresident@gmail.com

Mr. Brad Pollock
Director of Instrumental Music
Trabuco Hills High School
Bradley.Pollock@svusd.org



TRABUCO HILLS HIGH SCHOOL INSTRUMENTAL MUSIC PROGRAM



EXHIBIT A

ENSEMBLE COSTS & PARENT CONTRIBUTIONS 2024-2025

| Ensemble | Total Parent Contribution WITHOUT Fundraisers | Total Parent Contribution WITH Fundraisers | Savings | % |
|------------------------------------|---|--|---------|---|
| MARCHING UNIT ENSEMBLE COST | | | | |

Marching Band Member

| | | | | |
|--------------------------------------|--------------------|------------------|------------------|------------|
| Marching Band (Fall Semester) | \$ 1,300.00 | \$ 800.00 | \$ 500.00 | 38% |
| Marching Shoes & Gloves ^A | 50.00 | 50.00 | - | 0% |
| Annual Total per Member | \$ 1,350.00 | \$ 850.00 | \$ 500.00 | 38% |

Guard Member Year-Round Cost

| | | | | |
|--------------------------------|--------------------|--------------------|--------------------|------------|
| Color Guard (Fall Semester) | \$ 1,300.00 | \$ 800.00 | \$ 500.00 | 38% |
| Fall Uniform ^A | 150.00 | 150.00 | - | 0% |
| Winter Guard (Spring Semester) | 1,400.00 | 700.00 | 700.00 | 50% |
| Winter Uniform ^A | 150.00 | 150.00 | - | 0% |
| Annual Total per Member | \$ 3,000.00 | \$ 1,800.00 | \$ 1,200.00 | 40% |

Drumline Member Year-Round Cost

| | | | | |
|--------------------------------------|--------------------|--------------------|--------------------|------------|
| Marching Band (Fall Semester) | \$ 1,300.00 | \$ 800.00 | \$ 500.00 | 38% |
| Marching Shoes & Gloves ^A | 50.00 | 50.00 | - | 0% |
| Winter Drumline (Spring Semester) | 1,400.00 | 700.00 | 700.00 | 50% |
| Winter Uniform ^A | 175.00 | 175.00 | - | 0% |
| Annual Total per Member | \$ 2,925.00 | \$ 1,725.00 | \$ 1,200.00 | 41% |

| Ensemble | Total Parent Contribution WITHOUT Fundraisers | Total Parent Contribution WITH Fundraisers | Savings | % |
|-----------------------------|---|--|---------|---|
| CONCERT ENSEMBLE FEE | | | | |

| | | | | |
|----------------|-----------|-----------|-----------|-----|
| Orchestra | \$ 800.00 | \$ 450.00 | \$ 350.00 | 44% |
| Symphonic Band | \$ 800.00 | \$ 400.00 | \$ 400.00 | 50% |
| Jazz Ensemble | \$ 700.00 | \$ 400.00 | \$ 300.00 | 43% |

Note: students who have paid contributions for Marching Band, Color Guard, Winter Guard, or Winter Drumline are exempt from paying Orchestra, and Symphonic Band contributions.

^A Estimated costs



EXHIBIT D

Join us for the first

**2024 – 2025 SCHOOL YEAR TRABUCO HILLS HIGH SCHOOL
INSTRUMENTAL MUSIC PROGRAM**

PARENT MEETING

TUESDAY, JULY 16, 2024

THHS MPR

7:00 PM

(the MPR is located next to the Admin Building)

We highly encourage all families to attend this meeting to better prepare our musicians and performers for a successful school year.

This is an important meeting with lots of important detailed information about the overall program and upcoming events.

* For those interested in joining us for the 2026 London's New Year's Day Parade, please stay and join us for that meeting directly following the Parent Meeting

FRIAR TUX UNIFORMS

1711 S. Claudina Way, Anaheim, CA 92805 800.232.4477 714.635.4907 FAX
FriarTuxUniforms.com Contact@FriarTuxUniforms.com

Dear Parent,

Friar Tux is offering to provide concert attire for your students next music performance at a great discount. We know how important it is to make sure garments not only fit well but are affordable, so we are excited to offer your school the opportunity to eliminate shipping charges by using one of our convenient locations. Your school has a fitting appointment in our **Irvine location from 8/19/24 to 8/31/24**. It is important to visit during that time so we can make sure we have your concert attire ready before your first performance.

Having your student measured at one of our stores will allow you to see exactly how the uniform will fit prior to placing the order. During the initial fitting one of our consultants will take measurements and then have your child try on the same type of garments you will be ordering. At that point, you can decide how large or how fitted you want the items to be, and you will have the flexibility to request items a little bit larger if you want room for growth.

We will notify you when the garments are ready for pickup. The address for your local store is below. Please provide them with your **group # 294225 or the Occasion: U/Trabuco Hills HS Orch 24** so they can locate your order in our system.

Friar Tux Shop Irvine

Manager: Donna Smith
15382 Alton Parkway
Irvine, CA 92618
(949) 837-9100

M - F 11am – 8pm
Saturday 10am – 5pm
Sunday 11am – 5pm

We are happy to be of service and will gladly answer any questions you have along the way.

Thank you,

Michelle Kreger
Uniform Accounts Manager

Uniform Items:

Tuxedo Coat - \$63.95
Tuxedo Pants - \$34.95
Wing Tip Tuxedo Shirt - \$16.95
Black Bow Tie - \$3.95
Black Cumberbund - \$8.95

Optional Items:

Studs & Cuff Links - \$4.95
Pant Hem Alteration - \$5.00
Dress Socks - \$4.00
Garment Bags - \$6.95
Black Dress Shoes - \$39.95

*Prices listed do not include applicable sales tax